



1217 E Hefner Road - Oklahoma City, OK 73131 405/242/4612

Office Hours: Monday-Thursday 3:00PM - 9:00PM

Jonathan Beck Reed, Spotlight Founder/Director	spotlightactingokc@gmail.com
Makenzie Boatright, Spotlight Associate Director	spotlightactingokc@gmail.com
Amy Reed, Founder/Director	dancunlimitedokc@gmail.com
Chelsea Jones Faculty Management/Customer Care	ducustomercare99@gmail.com



At Spotlight Acting Academy, our mission is to work with students who love to act, sing, and dance recreationally *and* for those with a serious interest in pursuing the performing arts.

The training at Spotlight is “practical”!

We love to train students in areas they can master to perform, work, compete and have fun.

These areas include, but are not limited to, creating, and cultivating a character, that character’s purpose within a given scene/play/musical, their motivation, dialect, projection, articulation, engaging an audience, understanding the author’s intent and how to achieve it, sharing the stage with others, memorizing quickly, confidence, and other relevant and necessary skills. We encourage all students and ages to try acting

Spotlight Classes Offered:

Music Theatre: Rising Stars	Ages 3&4	Wednesday 5:30-6:15
Music Theatre: Razzle Dazzle	Ages 5&6	Tuesday 4:30-5:30
Music Theatre: Totally Drama	Ages 7 &^	Thursday 6:30-7:30
Music Theatre: Take Stage	Ages 10 &^	Monday 6:00-8:00
Music Theatre: Broadway Bound	Ages 12 &^	Monday 4:15-6:00
Music Theatre: Curtain Call	Ages 15&^	Thursday 4:30-6:30
Acting Class	Ages 11&^	Tuesday 5:30-6:30

The following is information to help you navigate Spotlight Acting Academy

August

7th -8th JTF Auditions
8/19 – Open House 11am-1pm
8/21 – Classes Begin
8/25-27 Auditions for Little Mermaid and
Peter and the Starcatcher

September

9/4 – Studio closed for Labor Day
9/8-10th In-Studio Dance Convention
9/29-Oct 1st-DU to NYC (Open for JR 3-Tn 4)

October

10/19 – Studio closed for Fall Break
10/23-10/26 – Dare to Scare Week
10/31 – Studio closed for Halloween

November

10th – 12th – Acting Show Performances
11/20-23 – Studio closed for
Thanksgiving

December

1st – 2nd Acting Show Performances
2nd Free Dance Day
3rd – DU Winter Show
8th-10th Acting Show Performances
21st Last day of first semester

January

1/8 – Back to Dance and Acting
1/12-14 Junior Theatre Festival / Atlanta
15th – Studio Closed for MLK

March 3/18-3/21 Studio closed Spring Break

April

Acting Shows TBD

May

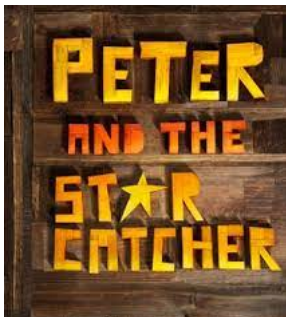
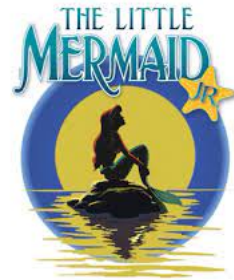
Acting Shows, Dance Shows – TBD
5/23 Last Day of Classes

Fall 2023



Matilda Jr. will be presented by the
Junior Theatre Festival performing group.

The Little Mermaid Jr. will be presented by Rising
Star, Razzle Dazzle, Broadway Bound, Totally Drama,
Take Stage



Peter and the Starcatcher will be presented by
Curtain Call

Production Fee per show is \$100

Production Fee helps cover Performance Licensing, Lighting Rental, Sound Rental, Light and Sound Operator and design, Set, Props, Insurance, Programs, Scripts, Music License, etc.

Costume Fee rental per show is \$85 Rising Star/Razzle Dazzle

Costume Fee rental per show is \$100 TD, TS, BB, CC

Students are responsible for their own make up, shoes and costume base.

Each show has one Production Fee and one Costume Fee.

Fees are automatically drafted October 3rd & February 3rd

Spotlight Acting Academy does charge admission to shows, Tickets are \$15



Your On-line Portal: <https://app.thestudiodirector.com/danceunlimitedpac/portal.sd>

This is where you can find info regarding your child's classes, tuition, waiver, attendance, leveling etc. Parents *must* accept the on-line Waiver prior to dancers being allowed to attend any classes.



Tuition: is Auto Drafted on the 1st of every month and considered late BY the 5th of every month. Auto draft is thru ACH, we do not accept Credit Cards. IF your preference is to pay cash for tuition, it becomes your responsibility prior to the 5th to make sure payment is made, in addition, *you will need to sign a form at front desk REQUESTING auto draft be turned off.*



Communication: Please make sure all your personal info is current. We use email and texting as our primary forms of communication. Please download the REMIND App. You will receive an email with your child's class code.



Makeup Classes: There are no refunds or credits given to absences due to illness, injury, or holidays. Students are ALWAYS allowed to makeup all missed classes in alternative classes.



Studio/Weather Cancellations: Students will be notified prior to the class if it is canceled. Classes may be canceled without prior notice if an emergency occurs. In case of a weather-related closure, we will send an email & post on our social media. Edmond/OKC School closings do not determine DU closings. Decisions are made by 2pm.



Medical: Please provide any medical troubles and allergies to the front desk and the instructor. As always, please stay home if you aren't feeling well! Thank you in advance



Need to Cancel? We recommend giving your child 1 month to get acclimated. This allows them time to adjust to a new environment and create friendships with those in their class. But if needing to drop a class, here are details:

In order to drop a child from a class and stop payments for the upcoming month a drop form must be filled out and handed to or emailed in to front desk NO LATER THAN 3 DAYS PRIOR TO END OF MONTH.

There are **no** exceptions, and **no** refunds will be issued once tuition has been drafted.

Our Spotlight Faculty is passionate about their craft and sharing and teaching the next generation of actors! You have chosen to study with the best of the best here at SPOTLIGHT!